



College of Nursing & Health
School of Nursing

Pre-Practicum Requirements Checklist

This checklist is for your personal use. Loyola DOES NOT require a completed copy.

The following items must be completed before you will be allowed to enroll in ANY practicum course. If you have any questions, please contact Valerie Garcia at vgarcia@loyno.edu.

	<p>NEW STUDENT ORIENTATION: Complete the New Student Orientation course through Blackboard. (First semester only.) https://loyno.blackboard.com/</p>
	<p>MEDITREK APPLICATION: Submit a full practicum application in Meditrek. You must complete a new application each semester. See the Meditrek Instructions and Guide on the SON Resources webpage to get started. https://edu.meditrek.com/Default.html</p> <ul style="list-style-type: none"> <input type="checkbox"/> Practicum Site Information <input type="checkbox"/> Affiliation Agreement Information <input type="checkbox"/> Preceptor Information <input type="checkbox"/> Student Information <input type="checkbox"/> CastleBranch Requirements (Verifying completion of CB) <input type="checkbox"/> Upload all Documents <input type="checkbox"/> SUBMIT APPLICATION FOR REVIEW
	<p>CASTLEBRANCH ACCOUNT: Complete your Drug Screen, Background Check, and Immunization Requirements. Check back regularly. You must MAINTAIN your CastleBranch compliance throughout your program. https://www.castlebranch.com/</p> <ul style="list-style-type: none"> <input type="checkbox"/> Drug Screen <input type="checkbox"/> Background Check <input type="checkbox"/> Immunization Requirements

Essential Reading:

The School of Nursing Resources Page: For useful guides to getting started in Meditrek, submitting an affiliation agreement, and forms related to practicum.

<http://cnh.loyno.edu/nursing/school-nursing-resources>

Faculty & Staff Contact Information: Contact information for ALL School of Nursing faculty and staff, including email addresses and phone numbers. Click a bio for more information about that person's role(s).

<http://cnh.loyno.edu/nursing/bios>