

**Loyola University New Orleans
Department of Counseling**

**Application for Practicum/Internship
(required to determine eligibility to enroll in course)**

Name _____ Date _____

Semester (Circle): Fall, Spring, Summer, 20__ Course: Practicum, Internship I, Internship II

List of choices for possible practicum/internship site: (*in order of preference*)

1. _____
2. _____
3. _____

List semester, year, and grade for completion or plan of completion of prerequisite courses:

	Semester	Year	Grade
CNSL 702 Research and Statistical Methods in Counseling	_____	_____	_____
CNSL 704 Research Writing Lab	_____	_____	_____
CNSL 706 Philosophy and Counseling	_____	_____	_____
CNSL 830 Counseling Theories	_____	_____	_____
CNSL 835 Counseling Practice	_____	_____	_____
CNSL 836 Individual Counseling Skills Lab	_____	_____	_____
CNSL 864 Ethics in Counseling	_____	_____	_____
CNSL 840 Group Counseling*	_____	_____	_____
CNSL 843 Group Counseling Skills Lab*	_____	_____	_____
CNSL 855 Adult Diagnosis & Treatment*	_____	_____	_____
CNSL 854 Child Diagnosis & Treatment	_____	_____	_____
CNSL 863 Fundamentals of Practicum and Internship	_____	_____	_____
CNSL 865 Practicum*	_____	_____	_____
CNSL 866 Internship I*	_____	_____	_____
CNSL 866 Internship II*	_____	_____	_____

Total Hours Completed in Program _____

***Instructor Approval Required. Practicum and Internship may be taken simultaneously with CNSL 840 & 855. Failure to receive a passing grade in Practicum or Internship would require review by the Graduate Committee of the Department of Counseling and would**

result in either a remediation plan or removal o the student from the program.

Practicum/Internship Guidelines

1. All students must have professional liability coverage prior to their first counseling session during Practicum or Internship. Insurance is available at a reasonable cost through the American Counseling Association (ACA). More information may be obtained in the Department of Counseling.
2. After completing this application, eligibility will be verified and student’s name will be placed on list for class registration. Students must use the normal registration process to register for Practicum or Internship; placement in a particular section will be determined by registration priority. Once a section is filled, no more students will be allowed to register for that section.
3. Practicum applications are due on or before the following dates. Applications must be submitted to the coordinator *in person*. If any of the following dates fall on a weekend or holiday, applications will be accepted on the next business day, before the close of business on that day. ***Late applications will not be accepted.***

Spring	September 5
Summer	February 5
Fall	May 5

4. Students’ eligibility to enroll in Practicum will be subject to a review of their practicum application by the departmental faculty.
5. Students are required to communicate with the Practicum/Internship Coordinator throughout the process of finding a Practicum/Internship placement. Students must finalize their placement by the last day of finals the semester prior to beginning Practicum/Internship or they will be unable to begin Practicum/Internship.

Student’s Signature _____

Department Chair’s Approval _____