

**DRAFT**  
**Subject to change. Full**  
**syllabus available in Canvas**  
**week of August 15<sup>th</sup>.**

**Loyola Institute for Ministry**  
**Loyola University New Orleans**

## **Parish Life and Ministry**

### **22F-LIM G844-Y01**

**Fall 2022**

**Important!** You will be notified by email when your course is available (normally the week before class begins). Please check your *Loyola email* account for instructions. ***Please reply*** to the instructor's email when you receive it.

### **Course Description**

The aim of this course is to help participants reflect on today's experience of the parish in its many shapes and forms. Pastoral practice and canon law are used during this course as reference points for discussion of the pastoral and canonical issues raised by the student and the course content.

### **Key Learning Outcomes**

By the end of this course, you will be able to:

- articulate your vision of a vibrant parish in relation to the wider mission of the church.
- explain how the social teaching of the church influences various dimensions of parish life.
- describe some of the key dimensions of liturgical renewal that have sprung from the Second Vatican Council and contemporary liturgical principles.
- develop resources for engaging parishioners in evaluating and improving the liturgical life of the parish.
- identify sections of the Code of Canon Law that guide parish life and ministry in parishes and discuss the role of canon law in the everyday life of the parish.
- respond to specific situations that the pastoral administrator and/or minister might encounter in their ministry sites.
- identify strategies for enlivening parish life in your own context.

## Required Readings

*Please order the required texts as soon as possible from the bookstore of your choice.*

Coriden, James. *The Parish in Catholic Tradition: History, Theology, and Canon Law*. Paulist Press, 1996. ISBN 0-8091-3685-6

*Sacrosanctum Concilium (The Constitution on the Sacred Liturgy)*. 4 Dec. 1963. Vatican: *The Holy See*,

[www.vatican.va/archive/hist\\_councils/ii\\_vatican\\_council/documents/vat-ii\\_const\\_19631204\\_sacrosanctum-concilium\\_en.html](http://www.vatican.va/archive/hist_councils/ii_vatican_council/documents/vat-ii_const_19631204_sacrosanctum-concilium_en.html).

Simon, William E., Jr. *Great Catholic Parishes*. Ave Maria Press, 2016. ISBN-13: 978-1-59471-417-7

United States Conference of Catholic Bishops (USCCB). *Communities of Salt and Light*. United States Catholic Conference, 1994. United States Conference of Catholic Bishops, [www.usccb.org/beliefs-and-teachings/what-we-believe/catholic-social-teaching/communities-of-salt-and-light-reflections-on-the-social-mission-of-the-parish.cfm](http://www.usccb.org/beliefs-and-teachings/what-we-believe/catholic-social-teaching/communities-of-salt-and-light-reflections-on-the-social-mission-of-the-parish.cfm).

United States Conference of Catholic Bishops (USCCB). *Go and Make Disciples: A National Plan and Strategy for Evangelization in the United States*. United States Catholic Conference, 1992, 2002. <http://www.usccb.org/beliefs-and-teachings/how-we-teach/evangelization/go-and-make-disciples/go-and-make-disciples-a-national-plan-and-strategy-for-catholic-evangelization-in-the-united-states.cfm>

White, Michael, and Tom Corcoran. *Rebuilt: Awakening the Faithful, Reaching the Lost, and Making Church Matter*. Ave Maria Press, 2013. ISBN-13: 978-1594713866

Additional required and recommended readings will be available in Canvas.

For guidance on citations and referencing styles see the *LIM Guide to Written Theological Reflection* (available in Canvas under Resources » Writing Assistance).

## Evaluation and Course Requirements

### Sequence of Topics/Calendar of Assignments

Session	Topic	Assignments
Week 1 8/22-8/28	Getting Started	Introduce self, complete readings, discussion question
Week 2 8/29-9/4	Introduction to Parish Life and Ministry	Complete readings, audios, discussion questions

Week 3 9/5-9/11	The Parish: History and Foundations	Readings, audios, discussion questions
Week 4 9/12-9/18	The Mission of the Parish	Complete readings, audios, discussion questions
Week 5 9/19-9/25	Liturgical and Sacramental Life of the Parish, Part 1	Complete readings, audios, discussion questions
Week 6 9/26-10/2	Liturgical and Sacramental Life of the Parish, Part 2	Complete readings, audios, discussion questions
Week 7 10/3-10/9	Fall Break	
Week 8 10/10-10/16	Small Christian Communities in Parish Life	Complete readings, audios, discussion questions
Week 9 10/17-10/23	The Parish in Canon Law	Complete readings, audios, discussion questions
Week 10 10/24-10/30	Parish Leadership	Complete readings, audios, discussion questions
Week 11 10/31-11/6	Pastoral Planning and Evangelization	Complete readings, audios, discussion questions
Week 12 11/7-11/13	Working Break	
Week 13 11/14-11/20	Wrapping-Up	Complete readings and discussion questions
Week 14 11/21-11/27	Thanksgiving Break	
Week 15 11/28-12/4	Final Assignment and Course Evaluation	Final Paper due 12/5 by 11:59 pm CT

## Assessment

Each student's final grade will include the following parts:

		Percentage of Grade	
		Graduate	CEU
1	Discussion Board activities, small virtual groups, and participation	40%	100%
2	Final Paper	60%	NA

### 1) Discussion Board activities, small virtual groups, and participation (40% of graduate student evaluation; 100% of CEU evaluation)

The weekly sessions of this course include assignments for reading, audio and/or video segments and discussion questions. In addition to reading all the materials assigned and listening to assigned audio segments, all students are expected to participate in the class discussions by way of the Discussion Board. Participation in class discussions accounts for

40% of the grade for graduate students. CEU credit (100%) is determined by weekly participation in the discussions and session assignments. Specific details regarding the schedule for posting, length requirements, discussion leaders, and small group meetings will be included in the final syllabus posted in Canvas the week of August 15<sup>th</sup>.

**2) Reflection Paper: A Reflection on the Mission and Liturgical Life of the Parish (60% of graduate student assessment; not required of CEU students)**

In a 10 to 12-page reflective essay, reflect upon the quality of your parish life in light of the readings, audio interviews, and any additional research you have done. Full directions will be included in the final syllabus posted in Canvas the week of August 15<sup>th</sup>.  
reflection papers.

**Grading Scale**

<b>A</b>	93-100	<b>B-</b>	80-82.9
<b>A-</b>	90-92.9	<b>C+</b>	77-79.9
<b>B+</b>	87-89.9	<b>C</b>	70-76.9
<b>B</b>	83-86.9	<b>F</b>	0-69.9

Please note that the LIM grading scale uses B as the standard for graduate-quality work. A and B+ indicate graduate work done with distinction, with B- and below signifying levels below graduate standards.

**Course Policies**

**Incomplete Grade Policy**

Students are subject to the university policy regarding incomplete grades with the following additions to university policy. Grades of Incomplete are given at the instructor’s discretion. Students must complete LIM's Incomplete Grade Request Form found in the Resources » Policies, Forms, & Services section of their Canvas course. Students should first inquire of their instructor whether or not they are eligible for an incomplete; this must occur with sufficient time to complete the process explained here. To be eligible, students may not have received an Incomplete in the previous semester, must have completed at least 75% of the course work to date, and must have at least a C or above in the course. After the instructor makes an initial assessment of eligibility, including checking with the LIM Office to ensure there was no Incomplete in the previous semester and finds the student eligible, by the due date of the course’s final assignment, a student must complete and obtain all signatures for LIM's Incomplete Grade Request Form found in the Resources section of their Canvas course and submit it to their instructor, who will forward a copy to the LIM Director. LIM graduate students may not receive Incompletes in LIM courses in

consecutive semesters.

### **Attendance & Participation**

Students are subject to the university policy regarding attendance found online in the Bulletin. Students in online courses communicate their presence by active participation in weekly discussions. Each course's instructor sets requirements for how many times students must post on the Discussion Board in Canvas. Failing to post during the first week of class may result in removal from the course. If you foresee that you will be unable to post in a given week, please contact the instructor ahead of time. Extensions for posting are given at the instructor's discretion and for a valid reason may be granted if arranged ahead of time. In extraordinary circumstances, students may arrange with their instructor to post up to two weeks after a deadline, though this may entail a grade reduction. Posts and other assignments submitted more than two weeks late may be subject to a grade of zero. If students do not post in a given week, they are considered absent. Absence for more than one week without contacting the instructor may result in removal from and failure of the course.

### **University Policies**

Please read Part 2 of the syllabus (located on LORA and in Canvas) for university policies on plagiarism, accessible education, and more.